

## REMOTE LEARNING PLAN

August 2020

Consistent with guidance [from the Massachusetts Department of Elementary and Secondary Education](#), the purpose of the Remote Learning Plan for the Martha's Vineyard Public Charter School will be to support connectedness as a community and to engage students in continuing and deepening their learning. Given the most recent guidance from our federal and state agencies, we established a comprehensive Remote Learning Plan for the 2020-21 academic year.

The distance-learning plan includes a structured weekly schedule that teachers will create for their classes. The specific times during which your student will connect with their class, as well as the weekly plan for learning, will come directly from their teacher and will be posted on the *Playlist* from **Modern Teacher**.

- **Our goals as a community of teachers and learners**
  - To promote *RELEVANCE*: Are we creating meaningful learning opportunities?
  - To maintain *RELATIONSHIPS*: Are we encouraging social bonds between teachers and students?
  - To provide *RELIEF*: Are we supporting our Charter community (students, teachers and families) in this time of uncertainty and stress?
  
- **Remote Learning Guidelines**
  - Our Remote Learning Plan follows state guidance in creating daily learning times equivalent to a traditional school day. Daily learning time includes online learning and "live sessions" with teachers as well as independent learning activities. The schedule will be
    - The Massachusetts Frameworks will be covered.
    - Families are urged to set up predictable schedules and routines with their children. Classroom teachers will provide suggestions and tips about how to build schedules and routines.
  
- **Ensuring meaningful and productive learning**
  - We will provide a combination of teacher directed lessons and independent student learning.
  - We will utilize both synchronous (real time) connections with students via Zoom/Google Meet as well as asynchronous assignments delivered via email or Google Classroom. All academic content will be organized using the **Modern Teacher** platform.

- We will provide for student access to support staff including special education teachers, and school counselors.
- Learning will be grounded in the Massachusetts Curriculum Frameworks. It is our expectation that all standards will be covered.. We recognize that adjustments to the curriculum may be needed due to changes in the spread of COVID-19.
- **Attendance and Participation**
  - Teachers will be recording daily attendance in their class session. Teachers will also keep track of student participation in office hours, check-ins and the use of online resources. **Attendance for students will be mandatory.**
  - If students are not able to make online sessions or complete the activities due to health reasons, they or their families should contact the teacher and Advisor for follow-up.
  - Teachers and other school staff will reach out to students and/or their families if students are not participating in or completing activities.
  - If parents have concerns about their child accessing resources, completing tasks, or submitting work, please contact the classroom teacher.
- **Remote Teaching and learning**
  - Remote learning will be provided through the Modern Teacher platform.
    - Students and parents are expected to follow our Acceptable Use Policy as outlined in the MVPCS Family Handbook.
  - The school will follow a traditional schedule (9:00-2:30).
    - Classes may meet at different times/days depending on the Grade Level.
    - Class schedules/assignments will be on the **Modern Teacher Landing Page.**
    - Social Norms for online learning will be shared by the teacher.
    - Classes will take place on Zoom/Google Meet.
    - Additional time may be allocated for completion of independent work and for students to receive additional support from staff including special education and guidance.
- **Feedback and Grading**

- Teachers are encouraged to provide feedback on all work submitted by students. **Students in Grades 9-12 will receive a grade for their work.**
- Projects and other alternate assessment strategies should be considered as a viable means of assessing student mastery of content.

- **Physical Education, Art and Music**

- Physical health and wellness, Art and Music will be critical components of the MVPCS Remote Learning Plan..

- **Student Services**

As we did during the initial school closure, the Student Services Department (Special Education, ELL, Section 504 and Title I) will be offering remote services, accommodations and additional doses of instruction to support classroom instruction under these unusual circumstances. As with all remote learning, support services will look different. We want to support our students to have meaningful learning experiences in this new learning environment, have access to staff and feel confident in their ability to be engaged in learning. Please note the following goals and plans. The Special Education Coordinator, ELL Coordinator, teachers, learning facilitators and related service providers are contacting parents and students regularly.

General Goals:

- To promote *RELEVANCE*: Assure access to meaningful learning opportunities
- To maintain *RELATIONSHIPS*: Assure multiple layers of communication and engagement between home (students and parents) and school supports (general education staff, coordinators, special education and related services staff)
- To provide *RELIEF*: Create continuity in delivery of student schedules and expectations that align with each family’s needs as this crisis evolves. The Student Services Department will make every effort to challenge, support, but not overwhelm students and parents.

<b>Support and Resources</b>	<b>Instruction and Services</b>
------------------------------	---------------------------------

<ul style="list-style-type: none"> <li>● Office hours are available with all Student Services teachers, related services staff, team chairs and coordinators</li> <li>● Staff will initiate and schedule check-ins with students on a regular basis and parents as needed</li> <li>● Students and parents can schedule an ‘office visit’ with staff by emailing them</li> <li>● Relevant resources will continue to be shared with parents and students</li> <li>● Parents are also welcome and encouraged to communicate with classroom teachers who also have ‘office hours’.</li> <li>● The ELL Coordinator ensures all families who have requested communication in a language other than English are receiving school communication in their preferred language.</li> </ul>	<ul style="list-style-type: none"> <li>● Student Services staff will have be in attendance in all inclusion general education classes monitoring and supporting students on IEP’s</li> <li>● Student services staff will be checking in with students requiring inclusion services, modifying lessons and providing supports to as needed through multiple methods including telephone calls, email, and remote learning supports</li> <li>● Related services will be provided to the extent possible through remote learning.</li> <li>● Timing will be different from what is listed on your student’s IEP, but this does not mean that the IEP has changed.</li> <li>● ELL classes will continue to reinforce content and skills making adjustments for distance learning.</li> </ul>
--	--

**Recording of Web Conferences Prohibited by students/parents/guardians**

The following statement reflects the Charter School’s procedure relating to web conferencing. The statement will be read at the start of every video session:

***“In order to assure the online security of students and staff, and adhere to the school’s code of conduct for our students, to the greatest extent possible, we ask that you pay particular attention to the following statement: We are now going to begin a remote learning opportunity through the use of video communication. It is important that we continue to respect the privacy and intellectual property rights of our school community – our teachers and our students. By participating in remote learning today, you agree that you may not save, record, share, or post this session or any photos from this session. The rules and policies of***

*our school apply to this remote classroom experience. Students must treat each other with respect during our time together and must obey school rules. If you or your parents do not agree to these rules, please disconnect from this session and contact me to receive an alternative learning packet.”*

### **Confidentiality/Privacy Notice and Disclaimer for Virtual Meetings/Services with Students**

Our teachers and related service providers have arranged to provide some services and instruction through remote means. As our staff prepare to hold group meetings and instructions for students, staff may need to share your child's name and your/your child's email address with other members of the group. By participating in virtual meetings/services, you are agreeing to the MVPCS Acceptable Use Policy in the Family Handbook and permitting that the Martha's Vineyard Public Charter School may:

1. Disclose the child's name and email address and possibly your name and email address for the purpose of participation in virtual meetings and services.
2. Display the appearance and voice of your child, and sometimes of you, via the internet, for the purpose of participation in said group activities.

Also, please be advised that student meetings/lessons may be viewed by individuals in other students' households and the Martha's Vineyard Public Charter School cannot ensure your child's privacy. By allowing your child's participation, you are acknowledging and accepting the privacy limitations inherent in virtual meetings/classrooms. MVPCS requests that you respect the privacy of our students and that you refrain from disclosing student information that you may have access to during the course of your child's participation in virtual activities. We also request that you:

1. Refrain from interrupting the teacher/provider during virtual activities.
2. Refrain from engaging in disruptive conduct during virtual activities.
3. Understand that failure to comply with any of the above may preclude your child from participating in further virtual activities during the period of this school closure.

### **High School Grades**

Our expectation is that the high school student will attend classes and will submit required assignments. We also expect that the high school student will participate in the virtual classes and to complete assignments. All students will receive a grade for each semester. If we see that a student is not meeting these expectations, the school will be in touch with the student and the family.